

**APPLICATION FOR BUILDING CHANGE OF OCCUPANCY**

**VILLAGE OF MALONE**

343 WEST MAIN STREET

MALONE, NY 12953

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**FOR OFFICE USE ONLY**

Tax Map ID #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Application # \_\_\_\_\_ Permit #: \_\_\_\_\_

Invoice # \_\_\_\_\_ PAYMENT METHOD \_\_\_\_\_

PERMIT FEE \$ \_\_\_\_\_ DATE PAID \_\_\_\_/\_\_\_\_/\_\_\_\_

RECEIVED BY \_\_\_\_\_

Application is hereby made to the Building Inspector for the issuance of a Change of Use Permit pursuant to the Village of Malone Zoning Ordinance and the 2017 International Codes as adopted by New York State for the change in use of a building. The applicant or owner agrees to apply with all applicable regulations and all conditions expressed in this application and will also allow all inspectors to enter the premises for the required inspections.

**Note: Read all instructions on permit. The applicant is responsible for accurate information.**

Address of Work Site: \_\_\_\_\_

Zoning District: \_\_\_\_\_ Use Type: \_\_\_\_\_ Work Type: \_\_\_\_\_

Construction Type: \_\_\_\_\_ IBC Version: \_\_\_\_\_

Year Building was built: \_\_\_\_\_ Year Project area was built, if different: \_\_\_\_\_

**Land Use:**

Commercial \_\_\_ Residential \_\_\_ Two Family \_\_\_ Multi-Residential \_\_\_ Mixed \_\_\_ Industrial \_\_\_

**Type of Project:**

Conversion to \_\_\_\_\_

Current: \_\_\_\_\_

Description of proposed project: (Attach a written proposal of the change and how it is to be implemented.

Use as many additional sheets as needed)

\_\_\_\_\_

\_\_\_\_\_

ESTIMATED COST \$ \_\_\_\_\_ FEE \$ \_\_\_\_\_

Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_

Applicants Address: \_\_\_\_\_

Owners Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Owners Address: \_\_\_\_\_

Signature: \_\_\_\_\_

**For Office Use:**

Date Received \_\_\_\_\_ By \_\_\_\_\_

This is to certify that I have investigated this application and find same (to be) (not to be) in accordance with the provisions of the state and local ordinances, relating to buildings in the Village of Malone and that the same has been (approved) (disapproved).

On this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

Signed \_\_\_\_\_

At a meeting of the Board of Trustees of the Village of Malone held on \_\_\_\_\_, this application for a change of use permit was accepted subject to the provisions of the Village of Malone.

\_\_\_\_\_

Date

\_\_\_\_\_

Village Clerk